

ACTVAC Out of Stadia Sub Committee

Terms of Reference

1. Support, and where necessary, assist with the organisation and management of:
 - a. Out of stadia events held by ACTVAC that are not conducted as business of other ACTVAC sub committees¹.
 - b. Out of stadia events held by ACTVAC in co-operation with other like-minded organisations, or coordinated by other like-minded organisations where there are events or classes of events held specifically for members of ACTVAC².
2. Report to the Committee on the above and record results of ACTVAC members who participate.
3. Support by advising members of details of other out of stadia events that are likely (or known) to be of interest to ACTVAC members³.
4. The Sub Committee will meet as required or when directed by the Committee.

Sub Committee Membership

5. The Sub Committee requires a small core membership to cover the following competencies:
 - a. Convene meetings or initiate e-mail and phone based communication to transact sub committee business.
 - b. Expert knowledge of the organisation and conduct of out of stadia events.
 - c. Corporate knowledge of ACTVAC administration processes, and
 - d. Committee liaison and reporting.

¹ Club events identified as 'category 1a events' include:

- ACTVAC Half Marathon
- ACTVAC Sprint Marathon Handicap.

² Events identified as 'category 1b events' include:

- ACT Marathon
- ACTVAC Cross Country Championships
- ACT Half Marathon
- Women's and Girl's Fun Run
- ACTVAC Road Walking Championships
- LBG Walking Carnival.

³ Events identified as 'category 3 events' include:

- Canberra Times Fun Run
- Sydney City to Surf
- Weston Creek Fun Run
- 6 Foot Track Marathon.

6. The Sub Committee when necessary will invite participation, as ex-officio members, for expert advice, from officials in relation to events in category 1a and 1b events.
7. The Sub Committee may seek advice from members of other organisations in relation to category 3 events.
8. The 2008/09 Sub Committee is :

Interim Convenor -	Kevin Chamberlain
Sub Committee members-	Bernie Millett
	Jim White

Ex officio membership-	Bryan Thomas
	Rep from ACT R&RW Club
	Rep from ACT CC Club
	Rep from AACT.