

ACT Veterans Athletic Club Inc

Minutes of the Committee meeting held on 10 November 2009 at the Southern Cross Club Wests, Catchpole Street, Macquarie, ACT.

Present

Rachelle Ellis-Brownlee (Chair until 9.30pm), Christopher Lang (Chair from 9.30pm), Nick Blackaby, Duncan Macnicol, Craig Wisdom, Paul Archer, John Lamb, Wendy O'Brien.

1. Welcome

Meeting opened at 7:52 pm.

2. Apologies

3. Adoption of Agenda:

The draft agenda as circulated was agreed.

4. Minutes of the previous meeting:

Draft minutes of the Committee meeting held 13 October 2009 were circulated to committee members prior to the meeting. *Motion:* That the minutes be accepted as a true record. Moved: Paul Archer. Seconded: Nick Blackaby. Carried.

5. Significant upcoming events

The Committee noted the following events:
Throws Handicap & presentation 28 November
Triple Triathlon 15 November
Queanbeyan Gift 5 December

6. Correspondence:

The list of correspondence since the September meeting, as circulated to the Committee prior to the meeting, was noted.

7. Reports:

7.1 President's Report

No report was given as the President was unable to be present from the start of the meeting.

7.2 Secretary's Report

As per correspondence list and minutes.

7.3 Treasurer's Report

The complete report is included as Attachment 3. *Motion:* That the Treasurer's report be accepted. Moved: Nick Blackaby. Seconded: Paul Archer. Carried.

8. General Business

8.1 Website development

Motion: That a working group be formed to advise the committee in terms of detailed proposals for Phase 1 of the development of the club's website. The following members are nominated (subject to their consent): Robert Gerrard, Rachelle Ellis-Brownlee, Narelle Blackaby, Stuart Reid, Mick Corlis. Moved: Paul Archer. Seconded, Rachelle Ellis-Brownlee. Carried.

8.2 Response to overture from Japan

The committee noted John Lamb's draft letter to the convenors of the Nara Marathon Festival in December 2010 and agreed to provide in-principle support for commencing a relationship with the Nara club.

8.3 Sponsorship of Pro-am event

The committee agreed to sponsor an 800m handicap event at the Pro-am meet to be held on 16 January 2009. ACTVAC will handicap and run the event. Fields will be limited to a maximum of 20 with multiple races if necessary. Winners will be judged using age % times against Australian records for all comers men and women. Prizes (donated by ACTVAC) will be in the form of vouchers to a total value of \$200.00 (e.g. free entry in ACTVAC half marathon, Runners Shop vouchers etc).

8.4 30th Anniversary issues

John Lamb reported the following information in relation to the 'Gangbuster' merchandise sales:

- Polo shirts – 34 of 53 sold;
- T-shirts – 23 of 36 sold;
- Singlets – 31 of 46 sold;
- Overall to date spent \$5306, received \$2494.

The dinner dance was a very successful night for the club and a tribute to all concerned. The committee wishes to thank everybody who contributed to this event including (but not limited to): Val Chesterton and Jenny Galvin, Rosemary Parker, Cheryl Greathead, Lynn Williams, Brian Thomas, Mary Wahren, Ray Green and John Lamb, Robert Keneally, Neil Boden.

It was suggested that the committee try to organise a photo montage of the night for inclusion in Vetranner.

8.5 MOU with ACTA

The committee agreed in principle with the proposed MOU (Attachment 2). However, consistent with the committee's position in May 2009 (minutes Item 8.3), consultation with the membership is to be undertaken. The MOU is to be considered again at the February meeting in the light of members' comments.

8.6 Seniors Week 21 - 28 March 2010

The committee noted that the club has a number of events that could be promoted as part of Seniors Week: The Track and Field meet on 25 March, the Throws Handicap on 27 March and the Run / walk Handicap on 28 March. However, there is a potential issues with the 5000m club championships and the club presentations on 25 March.

Further consideration is required and this item will be discussed again at the December meeting. The committee did not support the proposal to have a stall at the Seniors Week Expo.

8.7 Threat to Masson Street throwing area

The committee resolved to keep a watching brief on this issue. The first step will be to obtain a copy of the ACT Government report – the President will follow up with the Chief Minister’s Department. Wendy O’Brien will speak with the throwers group to see if they are prepared to monitor the issue on an ongoing basis. The Secretary will advise the Turner Residents Association that ACTVAC is obtaining a copy of the ACT Government report and will keep a watching brief on this issue.

8.8 Support for worthy causes

The committee noted that individual members support many worthy causes and on occasion seek assistance from the club in providing publicity or other support for these causes. The committee reiterated its position that the club should maintain its focus on athletics for people over 30 and not provide direct publicity or other support for worthy causes that are not related to this core function. Moved: Paul Archer. Seconded: Duncan Macnicol. Carried.

9. Sub-Committee Activities

9.1 Coaching and Training

Sub-committee is inactive, convenor and members sought.

9.2 Awards

No report received.

9.3 Track and Field Competition

Covered above

9.4 Run/Walk Handicap

Notes from the 28 October meeting noted and accepted (included as Attachment 1).

9.5 Member Services

Verbal report received from Rachelle.

9.6 Finance, Administration and Publicity

Sub-committee is inactive, convenor and members sought.

9.7 Out-of-Stadia

Sub-committee is inactive, convenor and members sought.

10. Other Business

Noted that additional volunteers are required for the Track and Field Championships on 20 and 21 March.

11 Next meeting

Tuesday 8 December 2009, same venue.

Attachment 1

Notes from ACTVAC Run/Walk Handicap Sub-Committee meeting – Wednesday 28th October 2009

Location: Fenotti residence in Wanniasa

Present: Alan Duus (Chair), Tony Fenotti, Stuart Reid, Bronwyn Calver, John Alcock, Rosemary Parker, Steve Appleby, Craig Wisdom

Meeting Opened: 7:30 pm

Supper: Tea, coffee, raspberry shortcake, raspberry cream chocolate biscuits

Issues of ACTVAC Committee interest:

1. Preparations for provision of drinks and snacks following the final 2009 Monthly R/W handicap event at Weston Park are being managed by Michael Freer.
There will again be no BBQ or other hot foods supplied by ACTVAC this year.
2. Discussed proposal to simplify re-handicapping following each event.
Assumption will be that any improvement in an individual's km rate during an event will also occur in their next event.
(The existing 3 group penalty for Gold Medallist and 2 group penalties for Silver & Bronze Medallists will continue to be additional to other adjustments).

→ Agreed that these modified rules will apply for the 2010 Monthly R/W Handicap events.
→ Stuart Reid to post new rules on ACTVAC website when wording agreed to by R/W Hcp sub-committee members.
3. Discussed proposal to apply consistent Course Difficulty Factors (CDF) to courses where historical data is available, rather than determining the CDF each month based on approximately even numbers running faster than and slower than their group rates.

→ Agreed to trial the proposal for 2010 Monthly R/W Handicap events and then review at the end of 2010.

Meeting Closed: 9:00 pm

Supper Served: 9:05 pm. Last piece of shortcake consumed by Steve at 9:35 pm.
Participants disbanded at 9:36 pm.

Next Meeting: Wisdom residence in Chapman 2nd December, 2009. Supper preparations in preliminary stages at the time of writing this report.

Notes compiled by Craig Wisdom ACTVAC Committee representative to Run/Walk Handicap Sub-Committee.

Attachment 2

MEMORANDUM OF UNDERSTANDING

BETWEEN

ACT Athletics Association
(referred to as ACTA)

And

ACT Veterans Athletic Club Inc.
(referred to as ACTVAC)

**To enable members of the ACTA and ACTVAC to
participate in Track and Field competitions conducted by
the other party**

Effective: xx BBBB BBBB 20yy

Aim

This memorandum of understanding between the ACT Athletics Association (ACTA) and the ACT Veterans Athletic Club Inc. (ACTVAC) sets out the basis for developing special arrangements to enable members from one organisation to compete in events conducted by the other organisation, and vice versa.

Background Information

ACTA and ACTVAC express their mutual wish to foster excellent working relationships between the two bodies and, in doing so, increase participation rates by members in their events and competitions and provide a pathway from junior athletics, through seniors to vets/masters athletics.

For several years ACTA Interclub has shown a decreasing number of athletes competing in the 30 plus age group and, by developing an attractive partnership with ACTVAC, hopes to reverse this trend. Similarly, ACTVAC has a small proportion of members in the 30-40 age group and, through this partnership with ACTA, seeks to increase participation in this area.

Proposal

For ACTVAC Members:

1. Any current financial member of the ACTVAC is entitled to compete at the weekly ACTA Interclub track and field meets under this agreement. An ACTVAC member must prove membership (eg membership card and corroborating ID) to ACTA Interclub to compete at a meet.
2. Normal gate entry fees apply for an ACTA meet at the AIS Track at Bruce.
3. ACTVAC must compete in uniform eg minimum uniform is ACTVAC singlet or top..
4. Existing ACTVAC membership numbers will be used as Chest Numbers front and back.
5. Athletes compete under the ACTA competition rules and abide by their weights for throwing implements and heights for hurdles.
6. An ACTVAC member is entitled to claim a performance at ACTA Interclub meet as an ACTVAC club record subject to event specifications being the same.
7. Existing Insurance arrangements apply.
8. An ACTVAC member is NOT entitled to participate in the ACTA points score system.
9. An ACTVAC member has an obligation to officiate from time to time, if asked by ACTA Interclub.

For ACTA Members

1. A financial member of a senior athletics club affiliated with ACTA, aged 30 years or older, is entitled to compete in the annual weekly ACTVAC track and field competitions usually held from October to March. An ACTA member must prove membership and age (eg membership card and corroborating ID) to ACTVAC to compete at a meet
2. Normal gate entry fees apply for an ACTVAC meet at the AIS Track facility at Bruce.
3. An athlete must wear the uniform of his/her senior club when competing.
4. An athlete is entitled to claim a performance at ACTVAC competitions as an Open level ACTA records subject to event specifications being the same.
5. Athletes are not eligible to contest ACTVAC records.
6. Existing Insurance arrangements will apply.

Conditions

1. This MOU is effective when signed and dated by both parties for three years from the later date.
2. The parties commit to reviewing this MOU each year on the anniversary of the later date below with a view to making any changes, or not, as required.
3. If the parties review the MOU and agree 'no change' the MOU continues until the next review, or the end of the three years.
4. If the parties review the MOU and agree a need for change, the parties will negotiate and agree a new MOU to continue this special relationship.
5. Should one or other party not comply with its stated commitments, the complying party may revoke its service to the members of the non-complying party until the complying party decides to resume its services to members of the other party.

ACTA Commitment	ACTVAC Commitment
<i>Signed:</i>	<i>Signed:</i>
<i>Print Name:</i>	<i>Print Name:</i>
<i>Position:</i> President ACTA	<i>Position:</i> President ACTVAC
<i>Date:</i>	<i>Date:</i>

Attachment 3

**ACT Veterans Athletic Club
Treasurer's Report October 2009**

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**Payments to be authorised by the
Committee**

<i>Cheque Number</i>	<i>Payee</i>	<i>Amount</i>	<i>Purpose</i>
445422	John Lamb	\$434.50	Reimbursement of payment for T and F opening night, and 30 th anniversary T shirt samples (Approved out of session)
445423	John Lamb	\$1,225.00	Further reimbursement of payment for T shirts and singlets and printing to Master Screen Print (Approved out of session)
445424	Chris Lang	\$74.00	Movie tickets for T and F (\$20) and parking for attendance at AMA AGM (\$54) (Approved out of session)
445425	MPN	\$210.00	Babysitting R/W handicap October 2009 (Paid on the day in accordance with existing arrangements)
445426	ICP	\$858.00	Printing Vet Runner November 2009 issue and T and F Roster insert
445427	ACTQ	\$82.50	Hire of portaloos October 2009 R/W handicap
445428	Australia Post	\$188.20	Postage November 2009 Vetranner
445429	Trophy Link	\$552.75	Throwing medals and trophies per Trish Thomas
445430	Koomarri	\$293.30	Packaging of October and November 2009 Vetranners
445431	John Suiter	\$75.22	Expenses for supper at Track and Field (tea, coffee milk etc)
445432			Not used, incorrectly duplicated Cheque No. 445428
445433			Not used, incorrectly duplicated Cheque No. 445427

445434	Australian Sports Commission	\$2,772.50	Hire of AIS (track, throwing field) 1, 8, 15, 22 and 29 October 2009
445435	Chris Lang	\$634.95	Reimbursement of payment for tickets to Sportsman of the Year Dinner
445436	Margaret Taylor	\$45.00	Reimbursement of payment for tickets previously purchased for Sportsman of the Year Dinner in accordance with previous decision
445437	Canberra Club	\$6,040.00	Payment for 30 th anniversary dinner (Paid on the day in accordance with previous Committee decisions)
445438	Angelo Marina	\$280.00	Payment for DJ services at 30 th anniversary dinner (Paid on the day in accordance with previous Committee decisions)

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Bank account balances

Commonwealth account at month start	\$22,297.00
Commonwealth account at month end	\$18,458.26
St George account at month start	\$64,268.31
St George account at month end (estimate)	\$64,284.68

Run / Walk Handicap Reconciliation	No. of participants	Banked	Average
September 08 - Parkway	153	\$538.05	\$3.52
October 08 - O'Connor Ridge	193	\$534.20	\$2.77
November 08 - Inabaanya	164	\$495.50	\$3.02
January 09 - Campbell Park	196	\$589.10	\$3.01
February 09 - Curtin	208	\$625.70	\$3.01
March09 - Stromlo Forest Park	194	\$564.70	\$2.91
April 09 - Majura West	172	\$548.45	\$3.19
May 09 - West Stromlo	185	\$549.25	\$2.97
June09 - Mt Ainslie	194	\$582.00	\$3.00
July09 - Blewitts pines	188	\$566.65	\$3.01
August 09 - Mt Taylor	178	\$538.85	\$3.03
September 09 - Deeks Drive	164	\$485.55	\$2.96
October 09 - O'Connor Ridge	186	\$602.05	\$3.05

(Average excludes membership payment of \$34)

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Throwing Handicap Reconciliation	No. of participants	Banked	Average
Jun-09	29	\$87.00	\$3.00
Jul-09	26	\$79.00	\$3.04
Aug-09	28	\$84.00	\$3.00
Sept-09	29	\$85.95	\$2.96
Oct-09	37	\$111.00	\$3.00

Weight Penthalon Reconciliation	No. of participants	Banked	Average
May & July 09 (No weight pentathlon in June)	19	\$38.00	\$2.00
August 09	14	\$28.00	\$2.00
September 09	11	\$22.00	\$2.00
October 09	7	\$14.00	\$2.00

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Income October 2009 (Includes cleared cheques only)

Memberships (credit card)	\$34.00
Memberships through Register Now	\$0.00
Throws handicap (Not banked in October)	\$0.00
Track and Field	
1/10/2009	\$287.50
8/10/2009	\$275.10
15/10/2009	\$176.00
22/10/2009	\$367.90
29/10/2009 (Not banked in October)	
Sub Total	\$1,106.50
R/W Handicap October	\$602.05
Sponsorship – Kingston Physiotherapy	\$143.08
Sponsorship – Runners Shop	\$422.92
Throwing Championships obo AMA	\$2,448.10
Interest St George Account	\$16.37
30 th anniversary dinner Register Now	\$572.01
30 th anniversary dinner cheques and cash	\$525.00
Total credits	\$5,870.03

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**Expenditure October 2009 (Includes only cheques
cashed by Payees)**

MPN Baby sitting R/W HCap September	\$210.00
MPN Baby sitting R/W HCap October	\$210.00
Aust Post (postage Vet Runner)	\$191.40
Chuck Wagon (R/W) expenses	\$303.56
ACTQ (Portaloo hire)	\$82.50
Repair and equipment expenses	\$542.89
Pete Jensen's Sportsbiz (polo shirts) per John Lamb	\$715.00
ICP (print Vet runner November and insert)	\$721.60
Sports trainer for half marathon	\$82.50
R/W and throwing medallions and medals	\$1,320.33
MasterScreen Print (T shirts) per John Lamb	\$2,450.00
T and F opening night expenses per John Lamb	\$434.50
Pete Jensen's Sportsbiz (polo shirts samples and set up and mugs per John Lamb)	\$1,535.60
Greg Gilbert – rotary hoeing at Masson Street	\$98.20
Half marathon expenses per Brian Thomas	\$282.80
T and F opening night food	\$168.81
Australian Masters Athletics – Fee to stage Winter Throwing Championships	\$285.00
Bank Fees Commonwealth	\$57.71
Bank Fees St George	\$0.00
 Total Debits	 \$9,692.40

Debits exceeded credits by \$3,822.37 in October 2009.

Pending Major Expenses and Income Not Shown in October Report

Expenditure of approximately \$6,320 for the 30 th anniversary dinner and other minor expenses.
 Fee to hire AIS track and throwing field for October \$2,772.00 (approximately \$500 per night).
 Further income in respect of 30 th anniversary dinner – late ticket sales.
 Income in respect of sales 30 of th anniversary clothing and mugs etc.

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Track & Field Competition Reconciliation		No. of participants	Dollars
1/10/2009	Memberships (\$34)	1	\$34.00
(Opening	Day membership (\$4)	1	\$4.00
Night)	Juniors (\$2)	3	\$6.00
	Members (\$3)	80	\$240.00
	Unaccounted cash		\$17.50
	Total collected		\$301.50
	Less disbursements	Fruit etc for supper	\$14.00
	Banked		\$287.50
8/10/2009	Memberships (\$34)	2	\$68.00
	Day membership (\$4)	1	\$4.00
	Juniors (\$2)	3	\$6.00
	Members (\$3)	70	\$210.00

Unaccounted cash \$1.10

Total collected \$289.10

Less disbursements Fruit etc for supper \$14.00
Banked \$275.10

15/10/2009	Memberships (\$34)	1	\$34.00
(Come and	Day membership (\$4)	2	\$8.00
Try Night	Juniors (\$2)	4	\$8.00
Heavy	Members (\$3)	38	\$114.00
Shower	Non-members (Free)	8	\$0.00
Beforehand).	Unaccounted cash		\$12.00

Total collected \$176.00

Less disbursements None claimed \$0.00
Banked \$175.00

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	Track & Field Competition Reconciliation	No. of participants	Dollars
22/10/2009	Memberships (\$34)	3	\$102.00
	Day membership (\$4)	1	\$4.00
	Juniors (\$2)	11	\$22.00
	Members (\$3)	74	\$222.00
	Unaccounted cash		\$17.90

Total collected \$367.90

Receipt left but not claimed.
See record for 29/10/2009.
Less disbursements Banked \$367.90

29/10/2009 Memberships (\$34) 2 \$68.00
Day membership (\$4) 1 \$4.00
Juniors (\$2) 4 \$8.00
Members (\$3) 78 \$234.00
Unaccounted cash (\$5.95)

Total collected \$308.05

Two disbursements made, for 22/10 and 29/10 fruit etc for supper. \$30.95
Less disbursements Banked \$277.10

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Track & Field Competition Reconciliation		No. of participants	Dollars
4/11/2009	Memberships (\$34)	1	\$34.00
	Day membership (\$4)	1	\$4.00
	Juniors (\$2)	6	\$12.00
	Members (\$3)	88	\$264.00
	Unaccounted cash		(\$13.05)
	Total collected		\$300.95
	Less disbursements	Fruit etc for supper	\$17.00
	Banked		\$283.95