

Annual Report 2010

ACT Veterans Athletic Club Inc.

Annual General Meeting

Tuesday, 25 May 2010



MISSION STATEMENT OF THE ACTVAC INC.

“The ACTVAC Inc., is a state controlling body for veterans athletics in the Australian Capital Territory and surrounding districts. The aims are to provide opportunities for participation in a wide variety of athletic pursuits. As a club we represent the interest of members of government, other sporting organisations and to the Australian Masters Athletics.”

2009/2010 CLUB ADMINISTRATION

Patron:	Jack Pennington
President:	Christopher Lang
Vice-President:	Rachelle Ellis-Brownlee
Secretary:	Paul Archer
Treasurer:	Nick Blackaby
Committee:	Wendy O'Brien Duncan Macnicol Craig Wisdom

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President
Christopher Lang

Secretary
Paul Archer

ACT Veterans Athletic Club Inc.
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www.actvac.com.au



Patron: Jack Pennington
President: Christopher Lang phone: (w) 02 6261 3696 (h) 02 6231 7353
Secretary: Paul Archer email: secretary@actvac.com

ANNUAL GENERAL MEETING

From 7.30pm Tuesday 25 May 2010
Orion Room, Southern Cross Club, Corinna Street, Woden ACT

Agenda

1. Welcome
2. Apologies
3. Adoption of the agenda
4. Minutes of the 2009 Annual General Meeting
5. Minutes of the Special General Meeting 29 July 2009
6. Reports
 - President's report
 - Secretary's report
 - Treasurer's report
7. Election of office bearers
 - Patron
 - Public Officer
 - President
 - Vice-President
 - Secretary
 - Treasurer
 - Committee
8. General business
9. Close

(Paul Archer)
Secretary

PRESIDENT'S REPORT

The club had a good year in 2009-10. In addition to a range of events to mark its 30th year, the club conducted its full programs of track and field and monthly walking, running and throwing handicap events. The AIS athletics stadium and lower throwing fields at Bruce were venues for the spring/summer weekly track and field program. The Masson Street throwing grounds in Turner hosted the monthly throwing handicaps and various off-road venues were the sites for monthly walking and running handicaps. After several years (and a major bush fire in the area) West Stromlo was a venue again for a walk/run handicap, and Stromlo Forest Park got a second use in March 2010. *Vetrunner* remained a very credible publication of record for members for news and views. At end December 2009, the club had 528 members.

The 2009 AGM did not endorse its 2009 decision that the club use the title of 'ACT Masters Athletics', and confirmed the continued use of ACT Veterans' Athletic Club in July.

The club is financially sound, as the Treasurer's report shows. However, the club's expanding scope of activities in providing services to members, including capital purchases of athletic equipment and club specific clothing, warrants a continuing careful use of the club's financial resources to maximise the opportunity of the club continuing long term. In 2009-10 the club had income of \$61,721 against expenditure of \$68,169, and incurred a deficit of \$6,449, some \$2,680 less than forecast (\$9,9129). Its 2009-10 net worth was \$94,174, against \$100,622 a year earlier. Sizeable annual deficits against income are not sustainable. For 2010-11, the Treasurer, and Committee, propose an increase in membership and other fees, and changes in *Vetrunner* production and distribution to bring expenditure into line with forecast income. In summary, the Treasurer proposes that the club support an indicative expenditure budget of \$63,203.00 against estimated income of \$62,680, and a deficit of \$523. Balanced annual budgets may be a sensible goal for the future, against an agreed minimum value of members' net worth.

The year's highlights were many. The stock standard, but nevertheless impressive, achievement was the overall program of events, stadia and ex-stadia, covering jumping, running, throwing and walking. We had a good quantum of members and the club recorded good very good member participation in our club events, at the Athletics Grand Prix in January 2010, at our annual championships in March 2010, at the World Masters Athletics Championships in Lahti in Finland in July-August 2009, and at the World Masters in Sydney in October 2009. Our elite members performed very well, with several performances ranked in the high 80/low 90 percentiles internationally.

The club successfully conducted its signature events in 2009-10: the Half Marathon in August; the Winter Throwing Championships in October; the Sprint Marathon Relay in February; the monthly Weight Pentathlons; the ACTMA Cross Country Championships in June. The club assisted and provide medals for the Women and Girls Fun Run in April.

The celebration of the club's thirtieth year as a going concern was well supported by members, and marked by John Lamb's engaging and very active and professionally rendered Gang-Gang emblem, anniversary t-shirts and singlets, mugs and a well attended and very successful Dinner/Dance in December. The 30th anniversary gave us the opportunity to look back with both pride and some hard-earned nostalgia, perhaps more accurately satisfaction, and look forward with confidence. Val Chesterton and Jenny Galvin were very instrumental in making the Dinner Dance a very enjoyable and memorable event.

The club's subcommittee arrangements worked well overall, with the Track and Field Competition proving an exception in 09-10. Fortunately, there was no adverse impact for members, but keeping the administration up to the mark required exceptional commitment and contribution from Vice President Rachelle Ellis-Brownlee. We started well, with John Lamb taking the lead in driving the creation of a robust program and the re-institution of Thursday suppers for competitors. There were high levels of member participation throughout the season. However, we were unsuccessful in attracting members to the T&F Competition subcommittee, and John Lamb's departure from the T&F program in November 2009 made the challenge acute. Nevertheless, we continued our successful tradition of being a vital and dynamic community based athletics organisation for individuals 30 years and older, with members planning and managing their programs and events.

Christopher Lang
President

SECRETARY'S REPORT

As at 31 March 2010 (end of financial year), the club had 474 members. This compares with 423 at the same time last year.

The Committee met every month (except January). It relied heavily on the hard work of the sub-committees, and supporting volunteers to keep events running smoothly throughout the year.

Some key matters considered were:

- IT website redesign and upgrade;
- Memorandum of understanding with ACT Athletics;
- Acquittal of grants from the ACT Government, and case management meeting with the ACT government;
- Draft plan for Stromlo Forest Park Master Submission to the ACT government;
- Coordination of 30th anniversary celebrations;
- Organisation of the summer Track and Field program;
- Survey of the Masson Street throwing field;
- Child-minding arrangements for R/W Handicaps;
- New template for policy documents;
- New policy on expenditure of club funds;
- New policy on sponsorship and associated guidelines;
- New policy on minimum age for participation in club events;
- Introduction of an 'Instrument of Delegations'.

Committee members' attendance record

<i>Name</i>	<i>Meetings Attended</i>
Christopher Lang (President)	9
Rachelle Ellis-Brownlee (Vice-President)	9
Paul Archer (Secretary)	9
Nick Blackaby (Treasurer)	9
Wendy O'Brien	5
Craig Wisdom	7
Duncan Macnicol	9
John Lamb (resigned Nov 09)	4
Total of Committee meetings held from June 09 to Apr 10:	9

Many thanks to Narelle Blackaby for her work in the production of this annual report and to my fellow committee members for their support.

Paul Archer

TREASURER'S REPORT

The ACT Veterans' Athletic Club Inc concluded its 2009-10 financial year in a sound financial position. For the club's day-to-day operations, the accounts for 2009-2010 financial period disclose income of \$61,720.76 and operating expenditure of \$68,169.37. The 12 month operating deficit in use of funds was \$6,448.61, less (by \$2,680.39) than the forecast of \$9,129. The 2009-10 balance sheet shows the Members' Equity (i.e. the Club's net worth) valued at \$94,173.53, compared to \$100,622.15 at 31 March 2009. The reduction in Members' Equity is attributable to the write-down of uniform values, an increase in year-end liabilities and the operating deficit.

Performance against Budget during the financial period

The club incurred an operating deficit of \$6,448.61, compared to an anticipated deficit of \$9,129.

Income

Income, at \$61,720.76, was \$10,331 higher than forecast. Income included unbudgeted members' payments for the 30th Anniversary activities of \$8,950. The balance of the remaining \$1,381 surplus is mainly attributable to higher than budgeted receipts from membership payments (\$1,149) and Half Marathon income (\$791). Income from the AMA Winter throwing championships was \$577 less than forecast.

Expenditure

Club expenditure overall, at \$68,169.37, exceeded its forecast by \$7,650. Expenditure included an unbudgeted amount of \$11,737 for the club's 30th anniversary. Against its 2009-10 budget, the club outlays were less than forecast due to the following developments:

1. Maintaining and developing the club's website. In work commenced by Mick Corlis in 2008-09, the club accrued liabilities for \$2,800, and this amount appeared as a budget expenditure in 2009-10. Subsequently, Mick Corlis advised that this liability would be reduced to \$1250 payable in 2010-11. The \$2,800 accrual was reversed as a credit expense 2009-10 against Web Development.
2. Facilities for the 2009-10 Track and Field program. Expenditure was less than forecast: the Australian Sports Commission charged \$330 per night to hire the AIS facility against a higher budgeted amount.
3. Medals for the club's annual Track and Field championships. To achieve value for money, the club buys medals in quantity for up to three-four years use. The 2009-10 expenditure for trophies and medals included an order for 550 medals for some \$2,800.
4. Complying with World Masters Athletics standards: Masson Street Throwing Precinct. To maintain its status to qualify for record setting, the club commissioned an unbudgeted report for \$1,400 by an independent surveyor to confirm that Masson Street meets WMA requirements. See Equipment Maintenance.

Anniversary Expenditure

To ensure that planning for the club's 30th anniversary celebrations was effective the Committee approved expenditure of club funds up to \$5,000. The 2009-10 financial statements show a net contribution of \$2,787, made up of anniversary dinner \$1,361 and merchandise (T-Shirts and Mugs) \$1,426.

Proposed Budget 2010-11

The following factors have influenced the 2010-11 budget.

1. Achieving sustainable annual operating income and annual expenditure: without gradual and periodic change to the club's income stream and careful management of its outlays for its programs and administration, inevitably there would be further annual deficits that could seriously jeopardise the club's existence;
2. Adjustment in operating income: An increase in Membership fees from \$34 to \$38 for a single membership and from \$57 to \$62 for a double membership an increase in event fees from \$3 to \$4 per event, and day membership fees from \$4 to \$5 per event;
3. Effective and sustainable annual operating expenditure: Forecast expenditures are based mainly on 2009-10 actual outlays, increased by 10% in areas where there is a high likelihood of price rises in the next year;
4. Online Vetranner: Limiting production and distribution costs to \$10,000 in 2010-11 by encouraging members to read and/or obtain the Vetranner magazine from the club website through special appeals June-December 2010 and making it the default option when renewing annual membership from January 2011 and when individuals initially join from 1 July 2010. Limited hardcopies at Walk/Run and Throwing handicaps would enable members to view and read it on site;
5. Membership cards: \$1300 to cover costs in providing members with cards that promote sponsors and prove members' eligibility for price discounts.
6. Contemporary and functional website: \$1,250 for the redevelopment of the Club's website: and.
7. Public liability insurance: Since 2008-09 the club has separately bought public liability insurance due to changes in Australia Athletics policy of restricting its Public Liability coverage to affiliates – forecast at \$2,350 in 2010-11.

The proposed 2010-11 budget forecasts an operating deficit of \$523.

The purchases/sales of clothing merchandise and purchase of new equipment are capital expenditures, or assets, and are not part of annual operating expenditure. These items appear in the club's annual balance sheets and not in its annual profit and loss statements. In 2010-11, it is proposed that the club spend \$5,000 on competition equipment and \$1,500 on miscellaneous equipment. In 2009-10 old or obsolete uniform stock led to a write down of \$3,076.

Consistent with the club's constitution and longstanding practice, the budget for 2010-11 is a 'best endeavours' guide by the Treasurer and the Committee to identify likely income and expenditure that enables the club to provide services to members on a continuing basis. The club's constitution requires that the Committee approve all expenditure, or use, of club moneys. In itself a budget approved at an AGM does not authorise expenditure of club moneys, but does provide a framework to assess the Committee's decisions against members' general intentions as represented by an AGM decision. In practice the Committee usually authorises an amount of moneys for expenditure before the club commits in good faith to purchase services or goods essential to providing athletic and related services to members. For new service providers or when purchasing capital items, to ensure that the club achieves value for members' funds expended, the Committee may seek several quotations on likely prices before considering the commitment of club funds.

Appreciation

I thank **Audrey Gormley** for producing the financial reports and for her invaluable assistance in framing the budget for 2010-11.

I thank the auditor, **Ian Bowden** (a club member and PNA) for his comprehensive examination of the Club's accounts and his generous advice and guidance.

I thank **Stuart Reid** for his advice and assistance on computer and data base matters.

I thank **Bryan Thomas** for his work in putting on the club's Half Marathon, and I thank **Ray Green** for securing and putting on, on the club's behalf, the AMA Winter Throwing Championships. Both events contribute significantly to the club's financial resources for use on members' services.

I thank all the members of the Committee for their patience and guidance provided to me both in my role as first time Committee member and Treasurer.

And most importantly, I thank **Narelle Blackaby** for her continual assistance, in banking and general administration, without which I would not have had time to perform my duties as Treasurer.

Recommendations

I recommend that Club members:

1. Approve the accounts for 2009-10 as presented, which detail an operating deficit of \$6,448.61 and a Members' Equity of \$94,173.53; and
2. Approve the indicative budget proposed for 2010-11, which forecasts an operating deficit of some \$523: based on Membership Fees of \$38 for a single membership and \$62 for a double membership from 1 January 2011; event fees per participant of \$4 per event from 14 June 2010, and day membership fees per non-member of \$5 from 14 June 2010; increased use by members of Vetranner online from June 2010 and capping Vetranner production and distribution to \$10,000 in 2010-11; and capital expenditure of \$6,500, with annual depreciation of assets funded by operating income.

Nick Blackaby
Treasurer
May 2010

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BALANCE SHEET AS AT 31 MARCH 2010

BALANCE SHEET AS AT 31 MARCH 2010	2008-09	2009-10
CURRENT ASSETS		
Commonwealth Bank	\$ 25,725.64	\$ 25,435.74
St George	<u>\$ 64,168.24</u>	<u>\$ 64,364.48</u>
Prepayments		<u>\$ 3,633.18</u>
Total Current Assets	\$ 89,893.88	\$ 93,433.40
FIXED ASSETS		
Masson Street	\$ 276.15	\$ 234.73
AIS Shed	<u>\$ 822.56</u>	<u>\$ 2,332.55</u>
Total Fixed Assets	<u>\$ 1,098.71</u>	<u>\$ 2,567.28</u>
SPORTING AND OTHER EQUIPMENT		
Sporting Equipment	\$ 4,914.35	\$ 4,369.76
Other Equipment	\$ 10,470.15	\$ 10,031.58
Computer Equipment	<u>\$ 2,463.41</u>	<u>\$ 1,643.09</u>
Total Equipment	<u>\$ 17,847.91</u>	<u>\$ 16,044.43</u>
UNIFORMS	\$ 7,103.10	\$ 6,538.10
Purchases	\$ -	\$ -
Sales	\$ (565.00)	\$ (1,587.10)
Stock Revalue		\$ (3,076.00)
		<u>\$ 1,875.00</u>
Anniversary Merchandise		\$ -
Purchases		\$ 5,296.80
Sales		\$ (3,496.00)
Contribution by ACTVAC		\$ (1,425.80)
Total Uniform etc	<u>\$ 6,538.10</u>	<u>\$ 375.00</u>
TOTAL ASSETS	\$115,378.60	\$114,295.11
LESS LIABILITIES		
Revenue received in advance		\$ 14,000.00
Creditors	\$ 11,956.45	\$ 4,121.58
Accruals	\$ 2,800.00	\$ 2,000.00
NET ASSETS	\$100,622.15	\$ 94,173.53
MEMBERS EQUITY		
Members Equity as at 31 March 2009		\$100,622.15
PLUS Operating Surplus 2009-10		<u>\$ (6,448.61)</u>
MEMBERS EQUITY as at 31 March 2010		\$ 94,173.53

PROFIT AND LOSS STATEMENT YEAR ENDED 31 MARCH 2010**INCOME**

Grants	\$14,000.00
Sponsorship	\$ 1,223.70
Membership Fees	\$16,149.00
Bank Account Interest	
St George	\$ 196.24
CBA	<u>\$ 87.17</u>
	\$ 283.41

Track and Field	\$ 5,921.90
Run/Walk Handicaps	\$ 6,392.80
Throwing Handicaps	\$ 925.45
Miscellaneous	\$ 532.00

Special Events

Half Marathon	\$ 3,341.00
Sprint Marathon Relay	\$ 108.00
Track and Field Championships	\$ 1,243.00
Winter Throwing Championships	\$ 2,448.10
Weight Pentathlon	\$ 202.10
Anniversary Other	\$ 3,496.00
Anniversary Dance	\$ 5,454.30

\$61,720.76**EXPENDITURE**

Administration Expenses	\$ 3,216.72
Vetrunner (Printing & Distribution)	\$ 11,248.25
Bank Charges	\$ 366.23
On Line Membership Facility Fees	\$ 400.65
Trophies/Medals/Engraving	\$ 5,704.18
AMA Capitation Fees 2008/09	\$ 3,668.00
Insurance (Equipment)	\$ 650.00
Insurance - Public Liability etc	\$ 2,290.00
Equipment Maintenance	\$ 2,694.11
Handicap T Shirts	\$ 60.00
Uniform write off	\$ 3,076.00
Depreciation	\$ 4,344.30
Track and Field	\$ 9,605.91
Run/Walk Handicaps	\$ 6,955.90
Throwing Handicaps	\$ 178.95
Website	\$ (2,800.00)

Special Events

Annivesary Dinner	\$ 6,815.63
Annivesary Merchandise	\$ 5,296.80
Less Anniversary Stock on Hand	\$ (375.00)
Half Marathon	\$ 1,717.94
Sprint Marathon Relay	\$ 168.50
Track and Field Championships	\$ 2,116.80
Winter Throwing Championships	\$ 285.00
Weight Pentathlon	
Pro AM	\$ 200.00
Womens and Girls	\$ 109.50
Postal Relay	\$ 175.00
	<u>\$ 68,169.37</u>

Operating Surplus/ (Deficit) \$ (6,448.61)**PROPOSED BUDGET 2010/11**

Income	Budget	Expenditure Budget	
Grants	14,000.00	Administration Expenses	4,700.00
Donations	1,250.00	Vetrunner (Printing & Distribution)	10,000.00
Membership Fees	17,500.00	Bank charges (incl Register Now)	1,000.00
Bank Account Interest	3,380.00	Trophies/Medals/Engraving	4,250.00
Track & Field (incl Champs)	9,300.00	Handicap T Shirts	600.00
Run/Walk Handicap	8,000.00	AMA Capitation Fees 2007/08	3,668.00
Throwing Handicap	1,200.00	Insurance (Equipment)	700.00
<u>Special Events</u>		Insurance	2,350.00
Half Marathon	3,700.00	Equipment Maintenance	2,500.00
Winter Throwing Champs	3,000.00	Website Maintenance	400.00
Sprint Marathon Relay	200.00	Website Development	1,250.00
Weight Pentathlon	400.00	Depreciation	4,500.00
Cross Country Champs	0.00	Track & Field(incl Champs)	14,300.00
200 th Throw Handicap	750.00	Run/Walk Handicaps	7,880.00
		Throwing Handicaps	1,430.00
		Uniform Revalue	0.00
Total	62,680.00	<u>Special Events</u>	
		Half Marathon	2,290.00
		Winter Throwing Championships	300.00
		Sprint Marathon Relay	200.00
		Weight Pentathlon	0.00
		Women and Girls	110.00
		Pro Am	200.00
		Postal Relays	175.00
		Cross Country Champs	100.00
		200 th Throwing Handicap	300.00

Total **63,203.00**
Anticipated Surplus/Deficit **(523.00)**

PERFORMANCE AGAINST BUDGET 2009-2010

<u>Income</u>	<u>Budget</u>	<u>Actual</u>	<u>Expenditure</u>	<u>Budget</u>	<u>Actual</u>
Grants	\$14,000.00	\$14,000.00	Administration Expenses	\$ 2,800.00	\$ 3,216.72
Donations	\$ 1,500.00	\$ 1,223.70	Vetrunner (Printing & Distribution)	\$ 10,000.00	\$11,248.25
Membership Fees	\$15,000.00	\$16,149.00	Bank Charges (incl. Register Now)	\$ 750.00	\$ 910.88
Bank Account Interest	\$ 460.00	\$ 283.41	Trophies/Medals/Engraving	\$ 4,200.00	\$ 5,704.18
Track & Field (Incl. Champs)	\$ 7,280.00	\$ 7,164.90	Handicap T-Shirts	\$ 144.00	\$ 60.00
Run/Walk Handicap	\$ 6,050.00	\$ 6,392.80	AMA Capitation Fees 2008/09	\$ 3,640.00	\$ 3,668.00
Throwing Handicap	\$ 990.00	\$ 925.45	Insurance (Equipment)	\$ 700.00	\$ 650.00
Special Events			Insurance	\$ 2,290.00	\$ 2,290.00
Half Marathon	\$ 2,550.00	\$ 3,341.00	Equipment Maintenance	\$ 2,000.00	\$ 2,694.11
Winter Throwing Champs	\$ 3,025.00	\$ 2,448.10	Website Maintenance	\$ 400.00	\$ -
Sprint Marathon Relay	\$ 150.00	\$ 108.00	Website Development	\$ 1,000.00	\$ (2,800.00)
Weight Pentathlon	\$ 200.00	\$ 202.10	Depreciation	\$ 5,000.00	\$ 4,344.30
Cross Country Champs	\$ 185.00		Track & Field (incl. Champs)	\$ 15,100.00	\$11,722.71
<u>Other</u>			Run/Walk Handicaps	\$ 8,240.00	\$ 6,811.90
Miscellaneous		\$ 532.00	Throwing Handicaps	\$ 715.00	\$ 178.95
Anniversary Dinner		\$ 5,454.30	Uniform Revalue		\$ 3,076.00
Anniversary merchandise		\$ 3,496.00	Special Events		
	<u>\$51,390.00</u>	<u>\$61,720.76</u>	Half Marathon	\$ 2,090.00	\$ 1,717.94
			Winter Throwing Championships	\$ 1,000.00	\$ 285.00
			Sprint Marathon Relay	\$ 200.00	\$ 168.50
			Weight Pentathlon	\$ -	\$ -
			Women's and Girls	\$ 100.00	\$ 109.50
			Cross Country Champs	\$ 150.00	
			Postal Relays		\$ 175.00
			Pro AM		\$ 200.00
			Anniversary Dinner		\$ 6,815.63
			Anniversary merchandise		\$ 4,921.80
				<u>\$ 60,519.00</u>	<u>\$68,169.37</u>
			Anticipated Deficit	<u>\$ (9,129.00)</u>	
			Actual Deficit		<u>\$ (6,448.61)</u>

COMMONWEALTH BANK RECONCILIATION AS AT 31 MARCH 2010

Balance as per Bank Statement as at 31 March 2010

Commonwealth Bank

Closing balance (as per statement dated 31 March 2010)	\$32,366.52
Plus Receipts not yet banked (2)	<u>\$ 659.94</u>
	\$33,026.46
Less unrepresented cheques (14)	<u>\$ 7,590.72</u>
Reconciled Cash Account (as at 31 March 2010)	\$25,435.74

With interest received during the year of **\$196.24** the balance on the **St George** Investment account is now **\$64,364.48**

Auditor's Report



Audit Statement

Forward:

I have been requested by the Executive of ACT Veterans Athletics Club Inc, to examine the books and financial records, and the prepared Financial Statements of the Club, and to form an opinion as to whether those Statements reflect a true and fair indication of the Club's operations and financial position as at 31 March 2010.

Accordingly, I have:

- Met with the Club President, Christopher Lang, and the Club Treasurer, Nick Blackaby, to discuss the operations of the Club over the past 12 months, and whether there were any issues that may have arisen that required my particular attention – there were none, - and
- Examined the financial records, tested a sample of both receipt and payment transactions, verified the bank reconciliation, verified asset depreciation calculations, and checked the figures presented in the Statements.

A member raised directly with me concerns that the 2008-09 financial statements contained an error of fact in relation to showing a \$2,800.00 expense that had not been spent. I have investigated this matter, and am satisfied that the amount was an estimate of costs, accrued in good faith, for work provided to the Club for the year to 31 March 2009, but not invoiced. That amount has still not been invoiced to the Club, and accordingly it has been reversed in the 2009-10 financial statements.

As in past years, due to the nature of the transactions, I have not been able to verify the accuracy of cash receipts from events. On occasions the amounts banked vary from expected receipts calculated from participant numbers, but I am satisfied from the Treasurer's comments regarding the cash handling processes, and small value of variances, that there have been no material mis-statements.

Audit Opinion:

It should be noted that the Executive of ACT Veterans Athletics Club Inc is aware that I am not a registered company auditor, but am a member of a professional accounting body. Accordingly, I state that it is my professional opinion that the Financial Statements included in this Annual Report do give a true and fair indication of the operating result for the year ending 31 March 2010, and of the financial position of the Club as at 31 March 2010.

Ian R. Bowden.

Date ...7 May 2010...



Registrar's Report 2009/2010

Membership

Membership at 25 April 2010 was 491 members. This compares with 524 members at the end of 2009. At the end of March 2010, 85 former members had not renewed from 2009.

The following table shows ACTVAC membership by month in 2008, 2009 and 2010.

Membership

(at 25 April 2010) there were 491 members.

ACTVAC Members by Month

	2008	2009	2010
Jan	220	207	352
Feb	378	369	451
Mar	459	423	474
Apr	464	447	491
May	476	452	
Jun	481	457	
Jul	494	460	
Aug	505	492	
Sep	518	503	
Oct	519	509	
Nov	530	519	
Dec	530	524	

Membership shows a drop at the start of each calendar year, then a significant increase in February and March with late renewals and then a gradual increase throughout the year.

Breakdown of Membership by Age and Sex

A breakdown by sex and age is not available at the end of 2009 but is provided for November 2009, when the membership was 519.

Age	No.	Percent	Age	No.	Percent
W30	10	2	M30	10	2
W35	10	2	M35	17	3
W40	25	5	M40	21	4
W45	30	6	M45	38	7
W50	26	5	M50	33	6
W55	39	8	M55	45	9
W60	34	7	M60	59	11
W65	13	3	M65	35	7
W70	13	3	M70	31	6
W75	3	1	M75	16	3
W80	3	1	M80	6	1
			M85	2	neg
Total	206	40		313	60
Total W and M					100

Errors in percentages due to rounding.

New Members in 2010

The following table covers persons who were not on the membership list in September 2009 but who are on the membership list in March 2010. The list therefore covers persons who joined from October 2009, and therefore also for 2010, or who joined in 2010. The list may include a (very) few persons who were members in earlier years and who have rejoined.

New Members 2010 - Breakdown by sex and age group

Age	Women	Men	Total
30	2	2	4
35	5	4	9
40	5	4	9
45	1	4	5
50	4	6	10
55	6	4	10
60	5	3	8
65	2	0	2
70	1	0	1
Totals	31	27	58

The table shows a fairly even distribution of men and women, and by age groups, with the exception of very "young" (M and W 30) and older age groups. Broadly, this reflects percentages in the current membership.

Renewal of previous members

Members were reminded through the regular weekly messages in November and December 2009 and in 2010 to renew memberships. As in previous years, members were given grace of one month (January 2010) before being considered ineligible for events and awards. During February 2010, members who had not then renewed were sent individual reminder e-mails and in late March 2010, were sent a reminder letter. A positive response was received to that letter and at the end of April 2010 membership was 477.

Reasons for Non-renewal

Members who had not renewed were asked to provide a reason for non-renewal. In the cases where a response was received to this question, this was stated as being due to injury or the member moving interstate or overseas.

Acknowledgement

With thanks to Stuart Reid for providing the above data.

Mick Corlis
Registrar

Sub-Committee Reports

Member Services Sub-Committee (MSSC) Report 2009/10

The MSSC met monthly through 2009-10. The focus is on developing and implementing strategies for the recruitment and retention of members through club promotion to non-members and through the services provided by the club to members.

Presence at Events

MSSC members endeavour to make a point of welcoming and encouraging new starters by seeking out and greeting new participants at Track and Field on Thursday evenings and at monthly handicap events.

Come and Try It

We invited the Bilbys triathlon group to join us for Track and Field competition again last season, on our two “come-and-try-it” days.

Membership renewals

In July 2009 we arranged for reminder letters to be sent out to non-renewals who had been members the previous year.

NEWS on the website

The MSSC added items of breaking and current news on a regular basis to the website, to supplement the information found in *Vetranner*.

Club Uniforms

Our current uniform manufacturer is out of business and stocks in clothing items are being gradually depleted. Also there appears to be a feeling amongst some members that our existing uniform is outdated. The MSSC is looking at options for colour and material of our official club uniform, by investigating uniform designs and potential uniform suppliers, and conducting an initial survey of members' requirements and preferences. Sue Archer who has taken over the sale of uniforms has been assisting us and attending our meetings.

Uniform Survey

We therefore undertook the survey to find out what members wanted in the way of a new uniform top; be it colour, design, appearance and fabric etc. The MSSC intends looking at shorts and other clothing items such as tracksuits at a later date, but we are beginning with tops.

Of the respondents, 66% indicated that they would consider purchasing a singlet top. Bearing in mind that many respondents indicated they may purchase multiple items, a further 38% would consider purchasing a long sleeved T-shirt, 31% a singlet (racer back), 22% a short sleeved T-shirt and 9% may purchase a crop top.

There was a slight bias towards the top being loose-fitting, compared with close-fitting or contoured. However, there was a definite bias towards our logo being small and discrete, with 68% of respondents indicating this preference.

Good quality was clearly more important to members than price. A breathable fabric was rated as the most important feature for our uniform top; with UV protection being the least important by members. Quick drying, moisture wicking, durable, modern appearance and lightweight rated equal and were all considered important.

We received a lot of comments that our uniform should be distinctive from other state uniforms. It was noted that the colours of other state uniforms are predominantly blue, red, maroon or yellow. Royal blue, yellow with a fair amount of white appears to be quite popular amongst members, especially if we need to distinguish ourselves from other states. Several comments were also made that the Victorian uniform looks stylish. We have taken this onboard and will endeavour to investigate.

The MSSC would like to thank all members who completed the uniform survey. Your input has given us a clearer direction for our new club uniform. We will endeavour to update members as we progress, as we are well aware that member participation is vital in the decision-making process. Please continue to provide informal feedback.

Membership Cards

Membership cards were produced in 2008 and 2009 and progressively distributed to members. The cards ran out in 2009 so many members did not receive a card in that year. We have arranged to have more cards produced, and every member will receive a card again this year.

Club information/welcome sheet.

Before the start of next Track & Field season, the MSSC plans to review, redesign and reprint the sheet which we used to hand to new members at the gate on Thursdays, and also make it available elsewhere and on the website.

MSSC composition

Many thanks to the members of the MSSC for their participation and contribution this year; Ruth, Rachelle, Peter, Phill, and seconded members for the purpose of research into uniforms, Brett, Nadine, Cathy and Graeme, and Susan.

Geoff Moore
Chair

Competition Sub-Committee Report

I am very pleased to report that, unsurprisingly, ACTVAC has once again delivered a very successful and enjoyable Track and Field competition and related activities. The 2009/2010 season was extended to 24 weeks, from 10 October 2009 to 25 March 2010, allowing those athletes heading to the 2009 World Masters Games in Sydney some extra preparatory competition. As previously reported elsewhere, this event was triumphant for ACTVAC, with the Club once again displaying its athletic excellence on the Australian and world stage. There were many special meets and events during the season, significant purchases, challenges faced and overcome, and the crescendo of the ACTVAC Championships. There was a great deal of positive and constructive feedback from regulars and new comers alike. Indisputably, none of this would have been possible without the dedication and hard work of so many of our members.

Having been my first season of involvement with the Club's ongoing delivery of high quality Track and Field Competition following the resignation of the Sub-Committee Chair in November, I have had the privilege of learning what and who it takes to make this happen. On behalf of the Club I would like to particularly thank the following people for the work they have done in 2009/2010:

Neil Boden	Weekly Competition Manager
Norm Mackie	Weekly Starter
Alice Scott	Weekly Starter
Linda Taylor	Weekly Electronic Timekeeper
Jane McGlew	Weekly Electronic Timekeeper
Peter Hogan	Weekly Electronic Timekeeper
Jayne Hardy	Weekly Equipment Manager
Raylea Rudov	Weekly Throws Set up
John Lamb	Program and Postal Relays
Val Chesterton	Weekly Communications
Kathy Sims	Weekly Supper coordination and supplies
John Suitor	Weekly Supper coordination and layout
Trish Thomas	Weekly Throws competition coordination
Garry Maher	Weekly Daniels Series
Tony Booth	Pennington Series
Geoff Moore	Moore Series and website updates
Stuart Reid	Website
Mick Corlis	Website
Narelle Blackaby	VETRANNER
Nick Blackaby	Gate fees and finance
Ken Smith	ACTVAC Championships volunteer coordination
Geoff Sims	Stand-in Competition Manager
Jim White	Set up Manager

Special mention must also be made of the assistance provided by Athletics ACT (AACT) volunteers:

Mick Morris	ACTVAC Championships entries and results processing
Peter Sinfield	ACTVAC Championships volunteer coordination
Gerard Ryan	ACTVAC Championships Program

The season opened with the Committee manning the volunteer posts and a Special Supper to welcome back competitors. Come N Try nights were held on 15 October 2009 and 28 January 2010 with members of the Bilby's Triathlon club joining us to have a go at all of

the Track and Field events. These were a great success notwithstanding the abysmal weather on one occasion. Combined meets were held with AACT on 7 and 14 January 2010. 2009 was bid farewell with Carnival night on 17 December and a special visit from two "international celebrities", one of whom is mostly known for beach running (see the related edition of VETRANNER).

In addition to events held as part of our regular Thursday evening program, ACTVAC sponsored and assisted with the organisation of an 800m event at the second Canberra Classic Pro-Am event on 16 January 2010. This is an important event on the local calendar bringing an open gift to the ACT. ACTVAC was also given the opportunity to showcase our club in a Vets only 800m handicap in the Athletics Australia Grand Prix Series Australia Cup on 29 January 2010. We had 17 entrants and 15 finishers in a thrilling race. The Vice President and a Committee member attended the ACT Sport Star of the Year Gala Dinner to support and celebrate the nominations of Margaret Taylor in the Masters category and Jenny Bourke in the Volunteer category. The President and Vice President attended the annual AMA AGM held in Adelaide on 12 and 13 September 2009, with some significant outcomes including the provision to all clubs of heat monitoring equipment and accompanying policies to be enacted.

Several issues were raised with the Sub-Committee during the season, with successful resolution achieved. Claims of safety concerns with the AIS lower throwing field resulted in the Australian Sports Commission closing this facility and throwing events having to be relocated to Masson St. This resulted in weeks of competition whereby throwers had competition split between Masson St and the AIS. Negotiations with the AIS lead by Jayne Hardy and supported by the Competition Sub-Committee resulted in the necessary repairs being made by the Commission and competition returning to the AIS.

Following the research and presentation of starter Alice Scott, the Sub-Committee recommended that the Main Committee endorse the purchase of a new PA and starting system for the weekly competition. This was endorsed and the appropriate equipment obtained. Due to safety and other concerns, the check-in location was moved from the staff gate to the Commonwealth room. Feedback from many check-in volunteers and competitors has been that this has been a positive move due to many reasons.

Ongoing issues include the make up of the Sub-Committee and availability of weekly volunteers. Thank you to Ken Smith and Jayne Hardy, who have committed to the roles of Chair and member respectively, for the Sub-Committee for 2010/2011. Work on recruiting other members continues in earnest. A significant issue for the new Sub-Committee will be the roster of volunteers for the weekly meets.

Upcoming issues will include the beginning of preparations for the 2013 AMA National Championships to be held in Canberra, including equipment purchase.

Rachelle Ellis-Brownlee
May 2010

Annual Report of Awards Sub-Committee for 2009/10

The Awards sub-committee, established April 2001, aims to identify members worthy of consideration for our prestigious “club-person” type of awards that recognise and acknowledge outstanding service.

Current members of the sub-committee are: Bryan Thomas (chair), John Alcock, Cory Collins, Mick Horan, Frank Nugent, Maureen Rossiter and Margaret Taylor.

Contributions made by the sub-committee in 2009-10 have been:

1. **Described all annual club awards**, their history, criteria and previous recipients in *Vetrunner* at least a month prior to being presented.
2. **Promoted presentations** of End of Year and Track and Field awards by regular announcements and displaying notice boards.
3. **End of Year Trophies.** Selected recipients, prepared citations for announcing winners and citations published in *Vetrunner* for both the Encouragement Award (2009 winner Carl Baird) and the Clohessy Trophy (2009 winner Ray Green).
4. **Track and Field Awards.** Invited Neil Boden (statistician), John Hunt and Trish Thomas to select the 2009-10 winners of the *Fristad Awards* for track and field excellence. Selected recipients, prepared citations for announcing winners and citations published in *Vetrunner* for both the Heart Foundation Trophy (2010 winner Duncan Macnicol) and the Johnson Trophy for track and field club person of the season (2010 winner Jim White).
5. **Annual AMA Awards.** Bryan Thomas and Neil Boden (statistician) submitted to committee recommendations of members worthy of nomination for the 11 categories in the annual AMA track and field awards announced at AMA Championships. (2010 winner Margaret Taylor jumper of the year).
6. **Nominated “Masters Sportspersons of Month”.** Identified outstanding performers for nomination for Clubs ACT Sportstar of the Year Awards (all sports eligible). Margaret Taylor (July 2009), Bob Chapman (October 2009) and Janice Banens (March 2010). Margaret Taylor was one of three finalists for the 2009 ACT Masters Sportsperson of the Year (all sports).

Implemented Deceased Member Policy. Arrange for an announcement of the passing of a member at the soonest appropriate club event and an obituary placed in the next *Vetrunner*. The following members, a former member and the wife of a member, passed away during the year: Amanda Chew, Dave McClelland and Bev MacLeod (July 2009), Frank Green and Alice Mencik (September 2009), Anne Drummond (October 2009) and Milton Valentine (March 2010). Bryan Thomas wrote an obituary for legendary Tasmanian athlete Shirley Brasher that was published in national and state publications in Australia and New Zealand.

Bryan Thomas (chair).

Handicap Subcommittee Report to the AGM

Participation at Handicaps

Participation in the year from April 09 to March 10 was up by about 1.3% on last year. Details are in the table below.

	Thomas	Frylink	Waddell	Total
Men	699	303	213	1215
Women	392	280	208	880
Total	1091	583	421	2095
Last year	1088	591	388	2067

Course changes from 2009

The Subcommittee was advised early this year that access to the Parkway for the September Handicap could not be assured since the development timescale for the suburb of Molonglo was not known. We approached the Arboretum and have approval to use that site for the September Handicap.

WR% based on comparison with current world age records

The Subcommittee updates the list of world age records each December for use in the following year. Last December two new age running and walking records that were posted on the WMA website during 2009 were included in our lists for use this year.

Report on ACTVAC Uniform Sales for 2009/2010

Uniform sales: November 2009 until March 2010

I took over uniform sales in November 2009. I do not have data for sales between March 2009 and November 2009.

As well as the *ACTVAC* standard items, 30th Anniversary merchandise was also available. This anniversary stock or *Gang Busters* as it is also called was generously designed by member John Lamb and subsidised by the Club.

Much of the current *ACTVAC* uniform stock is either old, outdated or only available in less required sizes & there are plans to redesign the uniform. Consequently the *ACTVAC* Committee approved the discounting of much of the remaining stock.

- Sales of standard uniform items between 24 November 2009 and 31 March 2010 was \$1329.60
- Sales of 30th Anniversary merchandise was \$880.00

Thus in total \$2209.60 was received for uniforms.

A stocktake was done at the end of March and supplied to Audrey Gormley.

Susan Archer
30th April 2010

2009/10 Annual Report – Records Officer/Statistician

A key part of the club's 30th birthday celebration in 2009 was to acknowledge the wonderful contribution made by members in both managing and participating in such a diverse range of athletic competitions over so many years. 2009-10 was no exception with members enjoying the weekly Track & Field meets at the AIS, monthly Run/Walk and Throwing handicaps, AMA Winter Throwing Championships, annual Half Marathon and Sprint Marathon, T&F Championships (combined with AACT) and Cross Country Championships (combined with ACTCCC).

In July/August 2009 a small team traveled to Lahti in Finland to compete in the World Masters Outdoor Championships however many were focused closer to home - on the World Masters Games in Sydney in mid October 2009 where 43 of our members returned with a remarkable medal haul – 25 gold, 21 silver and 33 bronze. In February 2010 several members decided to try some indoor athletics and traveled to Kamloops in Canada to compete in the World Masters Indoor Championships. Back in Australia a group of 30-odd members headed west to Perth for the AMA National Championships at the brand new WA Athletics Stadium and then in early May several ventured north to Brisbane for the annual AMA Multi-event Championships.

Following the demise of the Competition Sub-Committee in late 2009 club members rallied to volunteer their services to ensure that the weekly T&F meets continued during 2009-10. Given the early season disruption participation numbers were excellent with an average of just under 80 per meet. The season provided a number of highlights... these are my selections:

- **W60 Susan Archer** having her name against no less than twelve (12) records in her first season of T&F. Her performances ranged from the 1500m to the One Hour Run and Susan was a member of the W60 relay team that broke or established records in 4x100/200/400/800/1500m events.
- **M75 Bob Chapman** breaking nine (9) club records ranging from the 1500m Walk to the One Hour Run.
- **M80 Rad Leovic** multi-discipline performances in domestic and international competition continue to be an inspiration to all members. He recently established Australian Indoor records in the 60/200/1500m and Weight Throw at the 2010 World Championships in Canada.
- **W80 Norma Walleth** establishing an Australian record in the 2010 Canberra Half Marathon with an amazing performance of 2:17.25.
- **M45 Michael Roden** returning to the track after a lengthy absence and proving himself an outstanding sprinter by breaking tough records in the 100/200/400m.
- **W65 Jan Banens** maintaining her standing as a world class thrower with outstanding performances in the Hammer and Weight Throws at the AMA Nationals and the World Master Games.
- **M45 Bruce Graham** reaffirming his status as best middle/long distance runner the club has had for many years by remaining unbeaten over all distances from 1500m and Mile to 10000m and the One Hour Run.
- **M40 Brian Duval** breaking one of the old T&F records in the book by totalling 4882 points in the M40 Decathlon at the AMA Multi-event Championships – this record had been held by Ken Daniels since 1981!
- **Throwers** celebrating the 200th Monthly Throwing Handicap, a fantastic effort!
- **Relays** again being a very popular and successful part of the T&F program with an amazing eighteen (18) records broken or established – with ten (10) of those belonging to the W60 (6) and M80 (4) teams.

• **W60 Relay Team** (Susan Archer, Margaret Taylor, Carol Baird and Jill Brown) breaking/establishing records in the 4x100/200/400/800/1500m events.

M80 Relay Team (John Burns, Rad Leovic, Michael Freer and Merv Collins) establishing records in the 4x100/200/400m events.

Neil Boden
May 2010

2009/10 Report on Vetranner publication

Ten *Vetranners* have been published this year. The size of the publication has risen over the past year from 36 pages in June 2009 to 48 pages in May 2010. This may be due to a number of factors including the many articles and photos submitted to *Vetranner* and more information on ACTVAC activities. The print run over the year has averaged around 450-480.

I very much appreciate everyone who has contributed to the success of the *Vetranner* publication and its potential for publicity for the club. I would like to thank the main helpers and contributors to *Vetranner*. They include:

- Bryan Thomas (Throws Handicap report, The Way We Were and many awards pieces including T-shirts)
- John Kennedy (Run / Walk handicap photos),
- Geoff Barker (Run/Walk Handicap stories),
- Tania Colyer (for photos from the throwing handicap),
- Jack Pennington (our patron, for several articles on many aspects of running over many years),
- Stuart Reid (providing details of the next run including map, and uploading Vetranner to the website once completed),
- Jim O'Donnell (Run/Walk Handicap, Track and Field and Nationals results),
- Dave Mackenzie (and Cory Collins as back up)(forever suffering proofreaders as the newsletter gets larger),
- Roger Abbott (liaises with the printer and Koomarri to ensure it is packaged and labeled for distribution),
- Nick Blackaby (for organising the posting of Vetranner and allowing me so much time on the computer to put the thing together),
- Also, Sharon Gibbins, Jan and Bob Banens, Geoff Moore and Roger Pilkington and many others too many to name (for providing their fun and informative articles on many topics),
- Instant Colour Press for their professional production of the newsletter.
- Apologies to anyone I have missed.

Vetranner is distributed to state masters clubs and to a number of libraries including the National Library of Australia. This has great potential in reaching the broader community.

Vetranner has provided space as a commemorative tool for those members who have passed away over the year and reminds readers of our club motto: "Fitness through fellowship."

Narelle Blackaby, *Vetranner* Editor

Throwing Handicaps report 2009/10

Ten monthly throwing handicaps were conducted throughout the year (February through to November) at the Masson Street Throwing Field, in Turner. Fine weather, though sometimes very hot and at other times very chilly conditions prevailed. During the last reporting year we maintained our numbers competing on a regular basis. We did alas lose a couple of regulars interstate and we welcomed some new faces to this competition.

We are averaging over 30 per competition. Record set in October 2009 = 37

- In season 2009/10 One 150 throws handicap top and two 50 handicap t-shirts were awarded.
- The Club's computer is used to calculate the results at the monthly handicaps. We would like to recognise Stuart Reid's efforts in now almost computerising the whole throwing handicap process. This has lightened Trish's load in preparation and in the final reporting for each handicap.
- Thanks to Bjarne Kragh from Southside Physiotherapy and Sports Injury Clinic for his continued support of our throwing handicap.
- Thanks are extended to the Scout association for the continued use of their hall, particularly the toilets.
- Our scheduled roster of helpers is working more efficiently as members adhere to their rostered date and others assist Trish, Jayne, Raylea, and Bryan in setting up and packing up.
- Many thanks to Tanya Colyer and Narelle Blackaby for the great photos they produce.
- Finally thank you to our informal committee of Bryan, Jayne, Raylea, Jen and Wendy for all their work and support throughout the year.

Trish Thomas
Organiser and Handicapper

Equipment Report 2009/10

The equipment sub-committee has had a relatively quiet period between 2009 & 2010.

I have basically been in charge of looking after the equipment at the throwing field at Masson Street, Turner as well as the ACTVAC shed at the AIS, Bruce as well as the club assets.

As for the running handicap trailer and the catering trailer, I would assume that the responsible people have been keeping things up to date with them.

We have purchased more throwing equipment – I can imagine people asking why and here are some reasons:

- W75 age-group are officially throwing lighter weights and for a period of time, we were only stocking low numbers of the discus, shot & hammer. Now we need to have more than one of each of the lighter implements at each competition ground to cater for the competitors.
- Equipment will break or be damaged – we either repair or replace.
- We needed three sets of each of the heavy weights so that I did not have to cart over 100kg of heavy weights in my each week while the T&F season was on. It means I only need to move 1 set of weights around.

There has been some work carried out on the Masson Street throwing ground and I would like to thank Greg Gilbert once again for his assistance in doing the rotary hoe work on the shot put sector that is sand.

We have also just had Masson Street surveyed to make sure it 'level enough' to claim World Records on at any competition we run there.

A new PA system was purchased for the T&F season and seemed to be a great success.

Repairs and replacements were carried out on various items: measuring tapes, measuring spikes, hammers, marker numbers.

Looking to the future – the 2013 Nationals to be run here in Canberra – now is the time to start thinking about replacing some of the older equipment and having it ready for future events.

Jayne Hardy

Equipment Budget for 2009/2010

Competition Equipment

I have allocated **\$5000.00** for this – thinking ahead to the fact that we really should be looking at replacing our hurdles and purchasing a hurdles trolley.

We will more than likely need some better (rated) javelins in the heavier weights and some more discus.

Miscellaneous Equipment

\$1500.00 was allocated last year and I think this should easily cover us again.

Repairs and Maintenance

I have increased this to **\$2500.00** to cover repairs to more equipment, painting more equipment, more annual repairs to the hammer cage and the possible addition of one of the concrete throwing circles located at the old throwing area at Masson Street to be relocated at the newer area.

Total: \$9000.00

MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

MINUTES of the ACT Veterans Athletic Club Inc (ACTVAC) / ACT Masters Athletics (ACTMAC) ANNUAL GENERAL MEETING (AGM)

Tuesday, 19 May 2009

Minutes of the AGM held on 19 May 2009 at the Southern Cross Club Wests, Catchpole Street, Macquarie, ACT.

Present: See *Attachment A*, following, for members attending.

1) Welcome: The Club President (Chair for the AGM) Christopher Lang opened the meeting at 7:35 pm and welcomed members to the Club's 2009 AGM.

2) Apologies: Paul Archer; Christine Booth; Graham Burke; Peter Cullen; Terri Jones; Peter McDonald; Maria O'Reilly; Jack Thackray; Jean Thew; Kerry Thew; Kent Williams; Lynn Williams; Mary Wahren.

3) Adoption of Agenda: With the addition of the appointment of a returning officer (as item 4.a), the draft AGM agenda was agreed.

4) ~ Minutes of the 19 May 2008 Annual General Meeting:

Motion: The draft 2008 AGM minutes as distributed (in the *Annual Report 2009*, pp 21-29) be accepted as a true record, with the following minor corrections:

~ Page 21 (of *AR 2009*) Jayne Hardy (spelling correction of name); p.23 Election of Office Bearers and Committee for 2008-09 (correction of years); p.25 'Motion on Notice' (instead of 'Special Resolution' as heading); p.26 & 27 Richard Scutter (spelling correction of name); p.28 Sherryl Greathead (spelling correction of name).

Moved: Alice Scott. Seconded: Robin Whyte. Carried.

~ Minutes of the 29 June 2008 Special General Meeting:

Motion: The draft minutes of the 29/6/08 Special General Meeting as distributed (in the *Annual Report 2009*, pp 30-31) be accepted as a true record, with the following minor corrections:

~ p.30 [in text box] June 2008 (correction of year).

Moved: Rosemary Parker. Seconded: Christopher Yardley. Carried.

Issues arising: Jayne Hardy asked about the question of first aid officers for the monthly throwing handicaps (noted in the minutes of 2008 AGM, p.27). Christopher Lang responded that while this had been discussed by the Committee during the last year, there had not been adequate follow-up and that this should be a priority item for the incoming Committee.

4 a) Appointment of a Returning Officer:

Motion: That Geoff Sims be appointed Returning Officer to deal with election of Officer Bearers and Committee Members for 2009-10, and any necessary ballots on this or other issues during the AGM.

Moved: Jayne Hardy. Seconded: Audrey Gormley. Carried.

5) Reports:

~ **President's Report:**

Christopher Lang presented his report (p.4 of 2009 AR) and noted particularly the club website development. He encouraged feedback from members on this.

Motion: The President's Report be accepted.

Moved: Sheryl Greathead. Seconded: Geoff Sims. Carried.

Issues arising: Ray Green asked about the forthcoming Winter Throwing Championships and why the Committee had not lodged an application to the AMA to hold this, noting that he (Ray Green) had now done this and it had been accepted. Christopher Lang noted surprise that this matter had not been drawn to his attention, and apologized if he had inadvertently overlooked it.

Trish Thomas asked about the late payment of the Club's affiliation fees [due to the AMA] which had been an issue raised with Club members at the Adelaide Nationals. Christopher Lang responded that while, technically, the payment had not been late it had been delayed by being mixed up with other papers held by the Club Treasurer. The payment is not due until the end of the financial year, although the practice is to pay earlier. John Hunt noted the need to clarify communication on this issue and that prompt action should be taken to ensure late payment does not occur for capitation/ affiliation fees to the AMA.

~ Secretary's Report:

Miranda Rawlinson presented her report (p.5 of 2009 AR) noting that, given the significant workload facing the Committee, efforts to streamline processes and decision-making would help to increase effectiveness. She encouraged efforts to continue documenting various Club activities (i.e. sub-committees) to clarify, particularly for newcomers, the roles and functions within the Club.

Motion: The Secretary's Report be accepted.

Moved: Colin Robbie. Seconded: Kevin Chamberlain. Carried.

Issues arising: Stuart Reid asked about the decline in Club membership [589 at 31/12/07 to 528 at 31/12/08]. Christopher Lang noted that there had been some new members since that date. Alice Scott commented that the Club was not sufficiently proactive in recruiting new members and that a lot more could be done, also more could be done to remind members regarding membership renewal. Geoff Moore noted the need to analyse data re trends in Club membership (age, gender, turnover etc). Christopher Lang agreed that effort needs to go into attracting younger people (30-40 year old age group) to the Club.

~ Treasurer's Report:

Paul Archer being absent, Christopher Lang presented the Treasurer's Report (pp 6-11 of 2009 AR).

Motion: The Treasurer's Report be accepted, including recommendations: a) Accept and approve the accounts for 2008/09 as presented, detailing an Operating Surplus of \$298.55 and a revised Members' Equity of \$100,622.15; and b) Accept and approve the indicative Budget proposed for 2009/10, which anticipates an Operating Deficit of \$9,129 for the period, based on Membership fees being maintained at their current level.

Moved: Bryan Thomas. Seconded: Brad Osborn. Carried.

Issues arising: Matters raised in discussion included: insurance arrangements; rate of interest in the St George bank account and potential to improve this; cost of Winter Throwing Championships; cost of medals; the professional nature of the special events run by the Club.

Trish Thomas, on behalf of the Club, noted thanks to Paul Archer and Audrey Gormley for their work on the accounts and budget.

6) Election of Office Bearers and Committee for 2009-10:

Geoff Sims (Returning Officer) declared the following the result:

Patron – Jack Pennington
Public Officer – Chris Mahe
President – Christopher Lang
Vice-President – Rachelle Ellis-Brownlee
Secretary – Paul Archer
Treasurer – no nominations, therefore declared vacant
Committee – John Lamb; Wendy O'Brien; Duncan MacNicol; Craig Wisdom; Nick Blackaby. There being no nominations for 6th position, this was declared vacant.

Christopher Lang urged members to consider carefully the need to fill the Treasurer position. This is critical to the functioning of the Club. Audrey Gormely confirmed her capacity to assist with the technical side, as over the last 12 months, with this role.

7) Special Resolution:

Motion: That, in accordance with s34 of the Club's constitution, this general meeting amends the constitution by special resolution so that "club" means the 'ACT Masters Athletics Incorporated', and 'Masters' replaces 'Veteran' or 'Veterans' where they occur. Moved: Kevin Chamberlain. Seconded: Brad Osborn.

Kevin Chamberlain introduced the motion.

Those speaking in favour of the motion were: Rachelle Ellis-Brownlee; Alice Scott; Colin Robbie; Geoff Moore; Brad Osborn.

Those speaking against the motion were: John Hunt; Raylea Rudov (reading from a letter from Kerry Thew); Ray Green; Tony Booth; Trish Thomas.

Issue arising: Several members raised the question of the successful motion from the 2008 AGM (re the name of the Club) and what the status of that motion would be if the current one failed. Christopher Lang noted his view is that the 2008 motion would still stand. The outcome of the 'Straw Poll' held in March on the name change was asked. Christopher Lang noted that of 118 valid replies received, 64 favoured 'Masters' and 54 favoured 'Veterans'.

The vote was put. The numbers were: 26 in favour; 27 against; 4 abstentions. Motion was declared lost.

8) General Business:

Motion: That for expenditures of \$150 or less designated officers be allowed to spend those funds in their jurisdiction without prior approval of the Committee. Moved: Ray Green. Seconded: Audrey Gormley. Carried.

Issues arising: Audrey Gormley noted that it would be necessary to have a list of those members designated with a delegation (such as one person on each sub-committee). Craig Wisdom stressed the need to add in a time frame – i.e. per month, or leading up to a special event. Brad Osborn stressed the need to be within budget. Christopher Lang outlined the procedures now followed and noted that he did not think this motion added much to processes in the Club. Tony Booth agreed, noting the importance of the Committee having financial approval eventually for all expenditure. Stuart Reid asked about having a 'float' for the monthly run/walk handicap events to facilitate organization of these.

Motion: That this AGM directs the incoming 2009-10 Committee to investigate, as a matter of priority, the legal situation as to the procedure and timing when the Club's affiliation fees are to be paid to the AMA, and once this matter is resolved, the Committee to advise members in the form of an article in *Vetrunner*.

Moved: John Hunt. Seconded: Ray Green. Carried.

Motion: That a motion be put to the Club membership to rescind the 2008 AGM motion regarding the Club's name, given the need to have this settled. Such a motion would need to now be at a special general meeting to allow time, under the Club's constitution, to give due notice to members.

Moved: Stuart Reid. Seconded: Ray Green. Carried

Issues arising: Dave Mackenzie asked that any such motion be clearly set out in *Vetrunner* so that all members know what they are voting for.

Bryan Thomas asked about preparations for celebrating the Club's 30th anniversary this year. Christopher Lang responded that this matter is a high priority for the incoming Committee. Brad Osborn noted that he had sought volunteers to help plan event/s, but that so far no help had been forthcoming.

The meeting closed at 1045pm

Attachment A:

Members attending the 2009 Annual General Meeting on 19th May, 2009.

Roger Abbott; Carol Baird; Geoff Barker; Ruth Bausmann; Narelle Blackaby; Nick Blackaby; Val Bland; Kerry Boden; Neil Boden; Tony Booth; Diann Bramwell; Ray Bramwell; Kevin Chamberlain; Val Chesterton; Michael Clancy; Cory Collins; Tanya Colyer; Paul Considine; Alan Duus; Rachelle Ellis-Brownlee; Michael Freer; Audrey Gormley; Sherryl Greathead; Ray Green; Jayne Hardy; John Hunt; Peter Kallio; John Kennedy; Ian Kenny; John Lamb; Christopher Lang; Rad Leovic; Rod Lynch; Dave Mackenzie; Duncan Macnicol; Bernie Millett; Geoff Moore; Frank Nugent; Wendy O'Brien; Brad Osborn; Bob Parker; Rosemary Parker; Claire Perry; Roger Pilkington; Andy Rawlinson; Miranda Rawlinson; Stuart Reid; Colin Robbie; Raylea Rudov; Diana Schneider; Alice Scott; Richard Scutter; Jim Short; Monika Short; Geoff Sims; Kathy Sims; Graeme Small; John Suiter; Bryan Thomas; Trish Thomas; Robin Whyte; Craig Wisdom; Christopher Yardley. [Total: 63].

Minutes, Special general meeting

DATE: 21 July 2009
VENUE: Catchpole Room, Southern Cross Club Wests,
Catchpole Street, Macquarie

The meeting opened at 7.30pm. The Chairman, Club President Mr Christopher Lang, welcomed members to the meeting, noting that this special general meeting had been called for two purposes: a) to consider rescission of the decision of the 2008 Annual General Meeting to promote the Club in public as 'ACT Masters Athletics' and b) to consider the election of a member to the position of Club Treasurer.

The business of the meeting as announced in the June edition of *Vetrunner* was:

1. To consider a motion submitted by Mr Stuart Reid that the motion passed at the 2008 Annual General Meeting which authorised the use of the name 'ACT Masters Athletics' to promote the ACT Veterans Athletic Club be rescinded (the full motion appears below).
To consider the election of a Treasurer (Mr Nick Blackaby is nominated).

1. Rescission motion

Motion: '*That this Special General Meeting rescinds the motion passed at the 2008 Annual General Meeting of the Club that authorised the use of 'ACT Masters Athletics' to promote the ACT Veterans Athletic Club Inc*'. Moved: Stuart Reid; Seconded: Dave Mackenzie.
Motion carried by show of hands.

2. Election of Treasurer

Motion: '*That this Special General Meeting elects Nick Blackaby as Treasurer*'. Moved: Trish Thomas; Seconded: Mary Wahren. Motion carried by show of hands.

The meeting closed at 7.45pm.

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